

Corporation of the Town of Hawkesbury

Recommendation to Council

N° 2019_REC_62

File N°:

Date of meeting: August 26, 2019

Subject: Coordinator for situation table

Recommendation

Whereas the Hawkesbury Police Commission requires assistance in delivering community policing initiatives, and;

Whereas the Hawkesbury Police Commission has submitted a grant request under the Community Safety and Policing grant for financial assistance, and;

Whereas the Hawkesbury Police Commission requires administrative support from the Town of Hawkesbury for the administration of the program.

Be it resolved that Municipal Council accept to provide to the Hawkesbury Police Commission the administrative support for the administration of the Community Safety and Policing grant as recommended in document 2019_REC_62.

Explanation, history, context

Our police commission has submitted a request for funding under the Community Safety and Policing grant to be able to hire a coordinator to facilitate the bi-weekly meetings held for the situation table. The following are the tasks to be assigned to the coordinator :

- The coordinator would follow-up on initial contact with partners by OPP Hawkesbury and Russell Detachment to gauge support for situation table. The coordinator would conduct outreach and recruitment of appropriate community partners.

- The coordinator would ensure appropriate training materials and sessions are held for participants as needed.
- The coordinator would organize and chair regular situation table meetings with participating agencies to discuss situations and coordinate sessions.
- The Coordinator would work with partner agencies to collect statistical data to evaluate the success of the situation table model, including surveys of participants and monitoring of performance measures.
- Assisted by Ontario Working Group research and materials, the coordinator would begin the process of establishing framework for a Community Safety and Well-being Plan.
- The Coordinator would provide partners with role expectations, ie: commit staff to the situation table, participate at executive and mid-manager level in the governance model, lend assistance to analytics, assist with promotion and education throughout their organization and network, direct and encourage managers and policy makers to learn together with other sectors, and to develop evaluation models and information sharing policies, work to determine sustainability.
- Throughout the grant cycle, the coordinator would work on a sustainability plan for the project to ensure its long-term success, including business planning, community outreach, communications and feedback.
- Conduct outreach and recruitment to bring appropriate service providers/community partners to the situation table model.
- Provide appropriate support and training for service providers/community partners participating in situation table.
- In collaboration with other service providers/community partners, identify individuals at an acutely elevated risk and intervene with relevant support to prevent crisis situations.
- Confirm agencies to provide clients with immediate support in crisis situations.
- Commence outreach to potential supporters for Sustainability Plan and conduct marketing/communications for model.
- Begin outreach to the municipality to encourage endorsement of situation table

model in business plans/strategic plans.

- Solicit feedback from participating service providers/community partners regarding situation table model and continue to identify prevalent local risks.

The police commission is requesting that the Municipality provide administrative support to the program which consists mainly of payroll for the employee. We have evaluated the request and other than staff time there are no additional costs to the municipality. However, if there are any out of pocket expense, we will request reimbursements from the Hawkesbury Police Commission

Impact on budget

none

Relevant studies

none

Supporting document

none

Communication plan

none

Department(s) involved

Human resources and Finance

Submitted and recommended by

Daniel Gatien, Chief Administrative Officer

August 26, 2019

Comments of the Chief Administrative Officer

none

Report Approval Details

Document Title:	2019_REC_62_Coordonnateur pour table d'intervention.ang.docx
Attachments:	
Final Approval Date:	Aug 13, 2019

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Daniel Gatién - Aug 13, 2019 - 1:36 PM