



Regular meeting of Council

MINUTES

Monday, May 30, 2022

7:00 p.m.

Council: Paula Assaly, Mayor
Lawrence Bogue, Councillor
Raymond Campbell, Councillor
André Chamaillard, Councillor
Robert Lefebvre, Councillor

Motivated Absence: Yves Paquette, Councillor
Antonios Tsourounakis, Councillor

Staff present: Samuel Cardarelli, Interim Chief Administrative Officer and
Director of Recreation and Tourism
Myriam Longtin, Clerk
Philippe Timbers, Treasurer
Jonathan Wilson, Director of Public Works and Engineering
Céleste Cordonnier, Planner
Normand Beauchamp, Fire Chief
Martin Perron, Environmental Services Superintendent
Renée Périgny, Human Resources Manager
Lora Gut, Acting Deputy Clerk

1. Vision and opening of the meeting

Councillor Raymond Campbell recites the Town's vision and the Mayor, the territorial acknowledgement.

The meeting is called to order at 7:00 p.m.

Meeting held remotely but available live through Microsoft Teams.

R-153-22

Moved by Lawrence Bogue

Seconded by André Chamaillard

Be it resolved to open the meeting at 7:00 p.m.

Carried

R-154-22

Moved by Robert Lefebvre

Seconded by Raymond Campbell

Be it resolved to suspend Subsection 67(4) i. of By-law N° 20-2005 which provides that Council meetings and Public consultations related to zoning shall be held in the Council Chambers and by electronic means from May 30th, 2022, until August 1st, 2022.

Carried

2. Adoption of the agenda

R-155-22

Moved by Lawrence Bogue

Seconded by Raymond Campbell

Be it resolved that the agenda be adopted as presented.

Carried

3. Disclosures of conflicts of interest

None.

4. Adoption of the minutes

R-156-22

Moved by Lawrence Bogue

Seconded by Robert Lefebvre

Be it resolved that the minutes of April 25, 2022, be adopted as presented.

Carried

R-157-22

Moved by Raymond Campbell

Seconded by André Chamaillard

Be it resolved that the minutes of May 4, 2022, be adopted as presented.

Carried

5. Reports of the Mayor and Councillors

None.

6. Presentations

6.1 MNP, ref.: Presentation of the 2021 Financial Statements

Mr. Gérald Gauthier from MNP, presents to the Council the 2021 Financial Statements.

Mr. Gérald Gauthier leaves the meeting at 7:34 p.m.

6.2 Taxi, ref.: Request from Hawkesbury Taxi to review By-law 37-2004

The administration will prepare a report and resolution to present the matter at the regular meeting of June 16, 2022.

7. Delegations

None.

8. Question period

None.

9. Matters requiring action

9.1 Authorization application to sever the property located at 232 Nelson Street East

R-158-22

Moved by Lawrence Bogue

Seconded by André Chamaillard

Whereas the application for authorization received from the United Counties of Prescott and Russell N° B-032-2022, for the property located at 232 Nelson Street East reflects the intentions of the Provincial Policy Statement, and;

Whereas the applications are consistent with the Official Plan of the United Counties of Prescott and Russell, and;

Whereas the applications comply with the intentions of the Official Plan of the Corporation of the Town of Hawkesbury and Zoning By-law N° 20-2018.

Be it resolved to support said application for authorization under section 53(1) of the *Planning Act*, R.S.O. 1990, as recommended in 2022_REC_33.

Carried

9.2 Draft Subdivision Plan Conditions Approval – The Mont Roc Project, GD Holding Ltd.

Councillor Robert Lefebvre mentions the importance of assessing if the development is conducive to the area where the development is proposed and not just following the provincial plan. He is worried about the density of the project and the lack of a single-family home in the proposal, which he thinks should be higher. He is also worried about the zoning by-law which allows having a semi-detached unit and having a secondary unit on the property; two semi-detached units could potentially become a quadruplex while respecting the town's zoning regulations. He understands the need for housing but also understands the concerns of citizens. He, therefore, has difficulty adopting this resolution due to the lack of information. According to Mr. Lefebvre, we must keep development appropriate for the region and not just follow the plan of the province.

Councillor Lawrence Bogue believes that this kind of development would be good for the town and for the United Counties of Prescott and Russell. He is in favor of adopting the proposal as presented.

Councillor Raymond Campbell agrees with the concerns presented by Mr. Lefebvre. He would have liked to see more single-family homes offered in the project, which would back up the existing single-family homes. Councillor André Chamaillard is also concerned about the permission of the zoning by-law which allows a second rental unit.

R-159-22

Moved by Lawrence Bogue

Seconded by André Chamaillard

Whereas full application for approval of the Preliminary Plan of Subdivision was received by the United Counties of Prescott and Russell on January 31, 2022, and;

Whereas the public meeting required by section 51 of the Planning Act, R.S.O. 1990, as amended, was held on March 28, 2022, and;

Whereas comments from the public meeting and interested persons have been collected and are presented in this report , and;

Whereas the previous owner has already provided the equivalent of 5% of the property area for park purposes through the creation of Sidney Park, as required by the By-law N° 13-2022, and;

Whereas the project as submitted will require an amendment to Zoning By-law N° 20-2018, and;

Whereas GD Holding Ltd will have to sign a Subdivision Agreement with the Corporation of the Town of Hawkesbury as provided by Section 51 (26) of the *Planning Act*, R.S.O. 1990, as amended.

Be it resolved to consent to the conditions set out in this report and to the approval of the proposed preliminary draft plan of Subdivision as recommended in document 2022_REC_34.

Defeated

Ms. Céleste Cordonnier leaves the meeting at 8:03 p.m.

9.3 Automatic aid and mutual aid agreement with the Municipalité de Grenville-sur-la-Rouge

R-160-22

Moved by Raymond Campbell

Seconded by Robert Lefebvre

Whereas a Fire Master Plan was developed by the firm Pomax, and;

Whereas the Fire Safety Master Plan was submitted to Council and approved on April 12, 2021, and;

Whereas recommendation #17 of the status report is to engage in discussion with the fire departments of the region with regards to sharing resources, first response vehicles, and entering into partnerships to buy equipment, and;

Whereas a presentation was made to the Committee of the Whole on March 22, 2022, regarding entering into an automatic aid and mutual aid agreement with the Municipalité de Grenville-sur-la-Rouge and many other municipalities, and;

Whereas a request was made by the Municipalité de Grenville-sur-la-Rouge to enter into an automatic aid and mutual aid agreement with the Corporation of the Town of Hawkesbury, and;

Whereas it is in the best interest of the Corporation of the Town of Hawkesbury to enter into such an agreement.

Be it resolved to authorize the Mayor and the Clerk to enter into an automatic aid and mutual aid agreement with the Municipalité de Grenville-sur-la-Rouge and that a by-law be adopted accordingly, as recommended in the document 2022_REC_35.

Carried

9.4 Disconnecting from Work Policy

R-161-22

Moved by Robert Lefebvre

Seconded by Raymond Campbell

Whereas the *Employment Standards Act, 2000* was amended to add the requirement that employers of 25 or more employees must have a written policy in place on disconnecting from work, and;

Whereas the deadline set out by the Province to adopt such a policy is June 2, 2022.

Be it resolved to adopt Policy RH-P-2022-02 on disconnecting from work as recommended in the document 2022_REC_38.

Carried

9.5 Cellphone Policy

R-162-22

Moved by Raymond Campbell

Seconded by Lawrence Bogue

Whereas the Town does not have a policy devoted to the use of cellphones, which have become a necessary tool for many positions within the Town, and;

Whereas the Information Systems and Electronic Devices Security Policy, which was adopted in 2013 is outdated in its provisions on cellphones and does not offer enough guidance to employees on their proper use in the workplace.

Be it resolved to adopt Policy RH-P-2022-01 regarding cellphones, as recommended in the document 2022_REC_39.

Carried

9.6 Information on restricted acts after Nomination Day (Lame Duck) – Elections 2022

R-163-22

Moved by Robert Lefebvre

Seconded by André Chamaillard

Whereas Section 275 of the *Municipal Act, 2001*, S.O. 2001 c. 25 (the Act) sets out the actions of Council, which can be restricted after nomination and/or following voting day, and;

Whereas Section 23.1 of the *Act* states that Council is authorized to delegate certain powers and duties, and;

Whereas it is important to explain the restricted act period and ensure that the necessary by-laws are in place to ensure a continuity of services and avoid delays in the event of a restricted acts period.

Be it resolved to receive this information on restricted acts after Nomination Day and direct the Clerk to prepare the necessary By-law prior to Nomination Day (August 19, 2022) delegating authority to the Chief Administrative Officer from August 19, 2022, to November 14, 2022, as recommended in the document 2022_REC_36.

Carried

9.7 Renewal of the Town's insurance for 2022-2023

R-164-22

Moved by Robert Lefebvre

Seconded by André Chamaillard

Whereas the Town's insurance expires on June 1, 2022, and;

Whereas the insurance market is still going through difficult times, causing premiums to increase considerably, and;

Whereas the current situation is not ideal to proceed with a public tender.

Be it resolved to renew the insurance contract with the company BFL in the amount of \$ 545,435.00 plus the provincial tax of 8%, according to the proposal dated May 26, 2022, as recommended in the document 2022_REC_37.

Carried

9.8 50th Anniversary of the Hawkesbury Club d'Âge d'Or 50

R-166-22

Moved by Robert Lefebvre

Seconded by Raymond Campbell

Be it resolved to rescind the resolution and report back in September.

Carried

10. By-laws

10.1 N° 28-2022 to enter into an automatic aid and mutual aid agreement with the Municipalité of Grenville-sur-la-Rouge

1st reading - carried

2nd reading - carried

3rd reading - carried

10.2 N° 29-2022 to levy and collect on the rateable assessment certain rates for purposes therein mentioned, for local improvement and to

further provide for penalty and interest in default of payment thereof for 2022

1st reading - carried

2nd reading - carried

3rd reading - carried

11. Notices of motion

None.

12. Services reports and requests for support

12.1 Monthly reports

R-167-22

Moved by Lawrence Bogue

Seconded by André Chamaillard

Be it resolved to receive the March 19, 2022, to May 19, 2022, monthly report.

Carried

12.2 Accounts payable

R-168-22

Moved by Robert Lefebvre

Seconded by Raymond Campbell

Be it resolved to receive the March and April 2022 accounts payable.

Carried

13. Question period from Council members and comments by the Interim Chief Administrative Officer

Questions are asked.

13.1 Follow up from the Interim Chief Administrative Officer

Mr. Normand Beauchamp informs the Council of the weather events that occurred on May 21st.

Mr. Samuel Cardarelli takes the opportunity to thank the employees who came to help.

Messrs. Timbers, Beauchamp, Perron and Wilson leave the meeting at 9:15 p.m.

14. Closed meeting

R-169-22

Moved by Robert Lefebvre

Seconded by Lawrence Bogue

Be it resolved that a closed meeting be held at 9:15 p.m. to discuss item 14.1 as per section 239 (2) d) of the *Municipal Act, 2001*, as the discussions concern information regarding labor relations.

Carried

R-170-22

Moved by Raymond Campbell

Seconded by André Chamaillard

Be it resolved that Council returns to open meeting at 9:16 p.m.

Carried

14.1 Salary adjustment for the Interim Chief Administrative Officer

For discussion.

15. Confirming by-law

15.1 N° 30-2022 to confirm the proceedings of Council

1st reading - carried

2nd reading - carried

3rd reading - carried

16. Adjournment

R-171-22

Moved by André Chamaillard

Seconded by Lawrence Bogue

Be it resolved that the meeting be adjourned at 9:22 p.m.

Carried

Paula Assaly, Mayor

Myriam Longtin, Clerk