



## **Regular meeting of Council**

**Monday, March 25, 2019**

**7:00 p.m.**

### **MINUTES**

#### **PRESENT:**

##### **Council**

Paula Assaly, Mayor

Councillors: Lawrence Bogue, Raymond Campbell, André Chamailard, Robert Lefebvre and Antonios Tsourounakis

##### **Motivated Absence**

Yves Paquette, Councillor

##### **Resource persons**

Daniel Gatien, Chief Administrative Officer

Christine Groulx, Clerk

Philippe Timbers, Treasurer

Nicole Trudeau, Director of Recreation and Tourism

Dominique Dussault, Human Resources Director

Manon Belle-Isle, Planner

Jean-Claude Miner, Chief Building Official

Gérald Dicaire, Superintendent of Municipal Buildings

Martin Perron, Environmental Service Superintendent

#### **1. Reflection and opening of the regular meeting**

Councillor Raymond Campbell recites the opening reflection and the Mayor the territorial Acknowledgement.

Mayor calls the meeting to order at 7:00 p.m.

#### **2. Adoption of the agenda**

**R-71-19**

Moved by Robert Lefebvre

Seconded by André Chamaillard

**Be it resolved** that the agenda be adopted after the addition of the following items:

9.6 Contract for Fire Chief

10.4 N° 23-2019 to appoint Daniel Gascon as Fire Chief.

**Carried.**

### **3. Disclosures of conflicts of interest**

Councillor Robert Lefebvre declares a conflict of interest with regard to item 12.3 because he sits on the Joint Recycling Committee and Councillor André Chamaillard with regard to item 14.3 discussed in-camera since members of his family may have a pecuniary interest in the project.

### **4. Adoption of the minutes**

#### **4.1 Special meeting, February 11, 2019**

**Regular meeting,  
February 11, 2019**

**Public meeting,  
February 25, 2019**

**Regular meeting,  
February 25, 2019**

**R-72-19**

Moved by Antonios Tsourounakis

Seconded by Raymond Campbell

**Be it resolved** that the minutes be adopted as presented.

**Carried.**

#### **4.2 Special meeting, March 11, 2109**

**Regular meeting,  
March 11, 2109**

**R-73-19**

Moved by Raymond Campbell  
Seconded by Lawrence Bogue

**Be it resolved** that the minutes be adopted as presented.

**Carried.**

**5. Reports of the Mayor and Councillors**

Verbal reports are made.

**6. Presentation**

None.

**7. Delegations**

None.

**8. Question period**

Mr. Charles-André Poulin from 480 Emerald Street asks the following questions:

What is the investment plan for roads in 2019, 2020 and for the next 10 years?

What is the Council's strategy in the short, medium and long terms to attract industries in the Town?

What is the payroll compared to the operating budget?

**9. Matters requiring action**

**9.1 Taking care of your drinking water: A Guide for Members of Municipal Councils**

**R-74-19**

Moved by Raymond Campbell  
Seconded by Robert Lefebvre

**WHEREAS** this guide will help municipal councillors to better understand their responsibilities under the *2002 Safe Drinking Water Act* and provide them with information on how drinking water is protected in Ontario, and;

**WHEREAS** the "Owner" of a municipal drinking water system is often the municipality as a corporation. Municipal council members and municipal officials who oversee this corporation also oversee or exercise decision-making authority over the

drinking water systems it holds. They are responsible for having the policies, management tools and operation necessary to ensure that the municipality meets all of its legislative and regulatory requirements under the said Act, and;

**WHEREAS** reports, inspection results and a new version of the Operational Plan for the Drinking Water Quality Management System will be presented, and it is important to understand the process and responsibilities of the Drinking Water Licensing.

**Be it resolved** to confirm that Council has read the guide and understands its responsibilities for monitoring drinking water, and;

**Be it also resolved** to organize a training session on water management along with a visit of the water treatment plant, as recommended in document 2019-REC-16 modified.

**Carried.**

**9.2 Hiring of a fourth full-time By-law Enforcement Officer  
R-75-19**

Moved by André Chamaillard  
Seconded by Lawrence Bogue

**WHEREAS** that the number of complaints made to the by-law enforcement department increases constantly, especially those under the property standards by-law, and;

**WHEREAS** converting the part-time position to a full-time will allow a better planning of shift scheduling, and;

**WHEREAS** the funds for the increase of hours have been budgeted for in the 2019 budget.

**Be it resolved** to authorize that the fourth By-law Enforcement Officer be increased from 24 to 40 hours a week, as recommended in document 2019-REC-09 modified.

**Carried.**

**9.3 Policy on Pregnancy and parental leave for Council members  
R-76-19**

Moved by Antonios Tsourounakis  
Seconded by Robert Lefebvre

**WHEREAS** the *Modernizing Ontario's Municipal Legislation Act, 2017* modifies the *Municipal Act, 2001* (the Act) in specifying that the elected officials are entitled to take time off for pregnancy or parental leave, and;

**WHEREAS** section 270 (1) from the Act requires that municipalities adopt a policy with respect to maternity and parental leaves for elected officials by March 1<sup>st</sup>, 2019.

**Be it resolved** to adopt the Policy for pregnancy leaves and parental leaves of members of Council, as recommended in document 2019-REC-20.

**Carried.**

**9.4 Application for an amendment to the Zoning By-law, Re: 370 McGill Street (Ultramar)  
R-77-19**

Moved by André Chamaillard  
Seconded by Antonios Tsourounakis

**WHEREAS** the Municipal Council of the Corporation of the Town of Hawkesbury held a public meeting on February 25<sup>th</sup>, 2019 at 6:30 p.m. to consider a proposed amendment to Zoning By-law N° 20-2018, under Section 34 of the *Planning Act*, and;

**WHEREAS** the purpose of this amendment is to rezone the property to convert the existing building into a convenience store, to recognize and permit the existing gas bar with site-specific exceptions, and;

**WHEREAS** the principles of the Provincial Policy Statement (PPS) are met. The application does respect the intentions of the United County of Prescott Russell's Official Plan as well as the Town's Official Plan and Zoning By-law N° 20-2018, and;

**WHEREAS** the site plan approval process will be carried out to ensure that the site layout meet the comments of the Town's departments.

**Be it resolved** to accept the proposed zoning amendment for the property located at 370 McGill Street, at the intersection of McGill and Bon Pasteur Streets, known as Lot 3, Plan M-12, in the Town of Hawkesbury, County of Prescott and that a by-law be adopted accordingly, as recommended in document 2019-REC-23.

**Carried.**

**9.5 Projet Cameron, réf.: Update  
R-78-19**

Moved by Robert Lefebvre  
Seconded by Lawrence Bogue

**WHEREAS** the Cameron Street reconstruction project initially consisted only of the combined sewer separation, the installation of a new watermain, the installation of a traffic light and the reconstruction of the roadway, and;

**WHEREAS** during the planning phase of the project, no changes to the cross

section of Cameron Street were planned, and;

**WHEREAS** following the preliminary review of the engineering plans and discussions with the Planning, Recreation and Tourism and Public Works departments, it has been determined that it would be of great benefit for the Town to increase the walkability to promote the safe and fluid movement of pedestrians, a sidewalk on the west side of Cameron Street is proposed for an additional \$100,000.00, and;

**WHEREAS** the soil and groundwater sampling results show exceeding in some of the characteristics set out in Table 7 entitled “Generic Site Condition Standards for Shallow Soils in a Non-Potable Ground Water Condition” of the Ministry of Environment, Conservation and Parks (MECP), and;

**WHEREAS** all materials (earth, granular, etc.) exceeding the characteristics set out in Table 7 will have to be managed in accordance with the Management of Excess Soil - A Guide for Best Management, and;

**WHEREAS** pumped water during construction work must be treated in such a way as to meet the criteria of the MECP before being discharged into a watercourse, and;

**WHEREAS** the management of surplus materials and groundwater treatment is estimated to be an additional \$350,000.00 plus HST, and;

**WHEREAS** for the purposes of the project, only connections to the Combined Sewer Overflow (CSO) were planned. No improvements and modifications to the CSO structure were deemed necessary during the initial design process, and;

**WHEREAS**, following recent discussions with the MECP, we were told that the CSO situation is closely monitored by the MECP and that changes to the sampling process and data collection will be mandatory / required by the MECP in the near future, and;

**WHEREAS** the budget is now estimated at \$2,756,936.00 compared to the approved budget of \$1,760,488.00.

**Be it resolved** to accept the following:

1. Approve the addition of a sidewalk on the west side of Cameron Street between Main Street East and Lansdowne Street;
2. Mandate McIntosh Perry to design, obtain the necessary permits and approvals, and supervise the work for replacement or upgrading to the Combined Sewer Overflow (CSO) including necessary instrumentation for the data collection and sampling to meet the standards and regulations of the

MECP;

3. Approve a budget increase in the amount of \$996,488.00 for a total amount of \$2,756,936.00 including a contingency of \$265,000.00;

4. Approve additional funding methods as outlined below:

a. OCIF FC (balance received for 2019)	\$10,759.00
b. Interest generated by OCIF FC	\$14,634.00
c. Traffic light funded MTO / Gas Tax	\$200,000.00
d. Sidewalk and Concrete Curb Replacement Program – 2019 General Fund	\$100,000.00
e. Budget surplus 2019	\$ 83,500.00
f. 2020 General Fund	\$100,000.00
g. 2020 User Fees - Water	\$250,000.00
h. 2020 User Fees - Sewers	\$100,000.00
i. Reserves - Water	\$100,000.00
j. Reserves - Sewage	\$37,595.00,

as recommended in document 2019-REC-24.

**Carried.**

**9.6 Contract for Fire Chief  
R-79-19**

Moved by Robert Lefebvre

Seconded by Raymond Campbell

**WHEREAS** the contract of Daniel Gascon as Fire Chief for the Town of Hawkesbury expires on April 2<sup>nd</sup>, 2019, and;

**WHEREAS** the Chief Administrative Officer is pleased with Mr. Gascon's performance of the past three months.

**Be it resolved** to authorize the signature of the contract with Mr. Gascon in order to extend it until January 31, 2020, as recommended in document 2019-REC-26.

**10. By-laws**

**10.1 N° 18-2019** for a Zoning By-law amendment, Re: 370 McGill Street (Ultramar).

1<sup>st</sup> reading - carried

2<sup>nd</sup> reading - carried

3<sup>rd</sup> reading - carried

**Carried.**

**10.2 N° 19-2019** to establish a Policy for pregnancy leaves and parental leaves of members of Council.

1<sup>st</sup> reading - carried  
2<sup>nd</sup> reading - carried  
3<sup>rd</sup> reading - carried

**Carried.**

**10.3 N° 20-2019** to appoint an Integrity Commissioner.

1<sup>st</sup> reading - carried  
2<sup>nd</sup> reading - carried  
3<sup>rd</sup> reading - carried

**Carried.**

**10.4 N° 23-2019** to appoint Daniel Gascon as Fire Chief for the Town of Hawkesbury.

1<sup>st</sup> reading - carried  
2<sup>nd</sup> reading - carried  
3<sup>rd</sup> reading - carried

**Carried.**

**11. Notices of motion**

None.

**12. Services reports and requests for support**

**12.1 List of cheques and electronic payments issued between February 1<sup>st</sup> and 28<sup>th</sup>, 2019**

**R-80-19**

Moved by Raymond Campbell

Seconded by Antonios Tsourounakis

**Be it resolved** to receive the list of cheques and electronic payments issued between February 1<sup>st</sup> and 28<sup>th</sup>, 2019 in the amount of \$1,695,017.91.

**Carried.**

**12.2 Monthly reports (February 2019)**

**R-81-19**

Moved by Antonios Tsourounakis

Seconded by André Chamaillard

**Be it resolved** to receive the monthly reports from the following departments:

- Clerk and By-law Enforcement
- Finance
- Human Resources
- Capital Projects
- Public Works
- Planning
- Buildings
- Construction
- Environmental services
- Recreation and Tourism

**Carried.**

**Councillor Robert Lefebvre leaves the room not to participate to the discussion nor to the vote of the next subject.**

**12.3 Joint Recycling Committee report dated February 19, 2019  
R-82-19**

Moved by Lawrence Bogue  
Seconded by André Chamaillard

**Be it resolved** to receive the Joint Recycling Committee report dated February 19, 2019.

**Carried.**

**12.4 Hawkesbury Public Library Board, Re: Minutes of January 15, 2019  
R-83-19**

Moved by Lawrence Bogue  
Seconded by Raymond Campbell

**Be it resolved** to receive the minutes from the meeting of the Hawkesbury Public Library Board dated January 15, 2019.

**Carried.**

**12.5 Request for support – Corporation of the Town of Saugeen Shores, Re:  
Investing in Canada Plan Program delivered through Infrastructure Canada  
R-84-19**

Moved by Lawrence Bogue  
Seconded by André Chamaillard

**Be it resolved** to support the resolution of the Corporation of the Town of Saugeen Shores regarding the applications for the Investing in Canada Plan Program delivered through Infrastructure Canada.

**Carried.**

**12.6 Calendar of Council meetings for April 2019  
R-85-19**

Moved by Robert Lefebvre  
Seconded by Antonios Tsourounakis

**Be it resolved** to accept the modified calendar of meetings for the month of April.

**Carried.**

**13. Question period from the Municipal Council**

None.

**14. Closed meeting**

None.

**15. Confirmation by-law**

**15.1 N° 21-2019 to confirm the proceeding of Council.**

1<sup>st</sup> reading - carried  
2<sup>nd</sup> reading - carried  
3<sup>rd</sup> reading - carried

**Carried.**

**16. Adjournment**

**R-86-19**

Moved by Antonios Tsourounakis  
Seconded by Lawrence Bogue

**Be it resolved** that the meeting be adjourned at 8:30 p.m.

**Carried.**

**ADOPTED THIS 29<sup>th</sup> DAY OF APRIL 2019.**

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**Paula Assaly, Mayor**

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**Christine Groulx, Clerk**