

# Corporation of the Town of Hawkesbury

## Recommendation to Council

N° : 2019\_REC\_81

File N°:

Date of meeting: October 15, 2019

Subject: Town Hall renovations

### Recommendation

Whereas it is important to maximise the use of the existing space at the Town Hall, and;

Whereas there is a need for the Town Hall to be up to current standards.

Be it resolved that Municipal Council agree to proceed with the renovations, as recommended in document 2019\_REC\_81.

### Explanation, history, context

A few years ago, Municipal Council mandated the administration to proceed with the preparation of a concept plan to renovate the Town Hall. Afterwards, the new mandate consisted of preparing plans and specifications for the renovations. When the 2019 budget was presented, Municipal Council accepted to finalize the plans at estimated costs for the renovation project.

The plans and specifications are now completed and we have an estimated cost for the first phase of the renovations. The first phase includes building modifications of the former daycare in order to accommodate technical services (building, land use planning, project coordinator). Enclosed you will find a copy of the development plan for the required renovations.

The approximate cost to complete the work is estimated at \$85,000.00. Qualified workers in specific trades will be needed to do the work such as plumbing, ventilation, windows and cabinets. The balance consists of building material. Employees of the building department will build the walls, among other things. When work is completed at the former daycare, concerned departments will be moved. Following this move, the

clerk and by-law service will be moving. Human resources department will occupy the vacated offices.

### **Options/alternatives**

undertake no renovation and simply paint the Town Hall

### **Impact on budget**

The budget for the first phase is approximately \$85,000.00. We are confident that the cost for the remaining aesthetic work should be approximately \$15,000.00 since building department employees will undertake the necessary work.

### **Relevant studies**

evaluation and preparation of plans by a technologist

### **Supporting document**

plans and specifications

### **Communication plan**

none

### **Department(s) involved**

construction, buildings and finances

### **Submitted and recommended by**

Daniel Gatien, Chief Administrative Officer  
October 15, 2019

## Report Approval Details

Document Title:	2019_REC_81_Renovations hotel de ville_ang.docx
Attachments:	
Final Approval Date:	Oct 10, 2019

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

**Daniel Gatien - Oct 10, 2019 - 4:19 PM**