

THE CORPORATION OF THE TOWN OF HAWKESBURY

BY-LAW N° 28-2019

A by-law to delegate powers and duties to the Chief Administrative Officer

WHEREAS under section 270 (1) 6 of the *Municipal Act, 2001* a municipality shall adopt and maintain policies for the delegation of its powers and duties, and;

WHEREAS Council has adopted Policy DG-P-2008-02 allowing the delegation of its powers and duties to any staff members, and;

WHEREAS the request for tenders for the Cameron Street reconstruction and the Clément Street retaining wall construction will close respectively on May 2 and May 16, and;

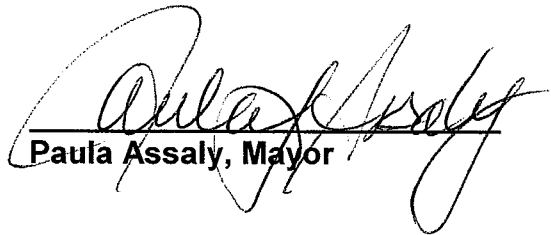
WHEREAS it is deemed expedient to delegate the authority to the Chief Administrative Officer to grant the contracts for these two projects as soon as possible when the evaluation process of the tenders is completed.

NOW THEREFORE, the Council of the Corporation of the Town of Hawkesbury enacts as follows:

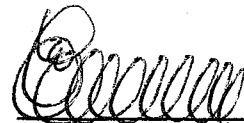
1. **THAT** the Chief Administrative Officer be delegated the authority to award the contracts, as per the Procurement Policy, for the following projects and within the authorized budget:
 - Cameron Street reconstruction for a maximum amount of \$2,756,936.00
 - Clément Street retaining wall construction for a maximum amount of \$300,000.
2. **THAT** the Chief Administrative Officer, under Section 6 b) of said Policy, be required to report back to Council at a subsequent meeting on the exercise of and compliance to said delegated authority.
3. **THAT** Council accepts the irregular result for project E01-19-1901 (Cameron Street) as only two bids were received on May 2, 2019.
4. **THAT** the Mayor and Clerk are hereby authorized to sign on behalf of the Town the contract agreements.

5. THAT this by-law shall come into force and take effect upon the adoption.

**READ A FIRST, SECOND AND ADOPTED UPON THIRD READING
THIS 13TH DAY OF MAY 2019.**



Paula Assaly, Mayor



Christine Groulx, Clerk